



**Musto Skiff
Class Association**
131 Station Road
Burnham on Crouch
Essex UK CM0 8HJ

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Check list for major championships hosting club (v.4.1 last updated 16/01/18 – master copy is held by the class secretary details above)

The Club

1. What does the entry fee cover from the club, and do we need to add an additional fee to the club's entry to cover Judges and measurer (if applicable) and other costs?
2. Who will pay for the Judges and measurers expenses (if applicable)
3. NOR & SI must be to World Sailing standard format. The class will supply their latest versions as a starting point (note to sailors to remember their insurance certificates)
4. Will the club provide a webpage to confirm the entrants as they are taken?
5. Class official logos can be found here <http://www.mustoskiff.com/logos.html>
6. When will entries open
7. Staggered entry fee 4 months @ reduced rate, 2 months @ standard rate, 3 weeks @ surcharge
8. Do you have your national authority's approval to run this event?
9. Managing categories: Youth, Master & Grand master (this must be captured on the entry form)
10. "Yellow jersey" sail stickers for categories
11. The class will need, ideally an open ended tent suitable for weighing boats before the event, and general scrutinising
12. It is essential that the boats have suitable launching & recovery facilities
13. Suitable fresh water hoses for washing boats down after racing on a daily basis
14. A small medal or memento of the event for each competitor
15. Class glassware / position trophies (the class would like to offer the host club the opportunity to provide overall position glassware / trophies)
16. Will we need bow numbers?
17. Are there any on the water restrictions that the class should be made aware of? Shipping movements, under water obstructions etc.

During the event

- 1 Essential that adequate RIB rescue cover is present. Solid hulled boats are not suitable
- 2 As the boats are single handed, please can we have 2 or 3 assistants to help moving launching trolleys
- 3 Suitable changing facilities
- 4 Drinking water available to sailors
- 5 Free Wi-Fi, which helps competitors spread the news of their event.

Socials

1. Opening ceremony. Short welcoming speeches followed by light food.
2. Pasta and water after racing on every day
3. BBQ
4. Gala dinner. Typically, a 3 course casual meal
5. Prize giving

Event administration and press

1. Press office for the class management team and photographer with access to a computer for daily results and images via a reliable internet connection



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2. Dedicated RIB for press and photography purposes
3. Banners on site for sponsors. Please liaise with Rick Perkins to ensure our sponsors are provided with the best opportunities to display banners and flags
4. Are there any vehicle restrictions?
5. Pre-event informal question and answer session with Judges
6. A final electronic list of all entries

What the class will supply

1. Class event liaison via international class secretary (Paul Manning paulsmanning01@gmail.com)
2. Confirmation class official photographer
3. In addition to the prizes arranged by the club in 14 (above), the class may provide additional sponsors prizes.
4. Daily event report and results to major media sources worldwide
5. Custom product regatta support (which can be operated through a local chandlery outlet – to be discussed)
6. Stickers on marks and boats for sponsors